

## 6.5.2.

### 1. Internal Academic Audit:

The main objective of internal academic audit is to improve teaching learning process in the college. The convener prepares a plan of activities. The convener prepares the audit schedule which includes date of audit, the senior professors who are going to audit the class room teaching etc. The hand written content, resources utilized by faculty members such as ICT tools, question and answers, case studies, assignments, topics beyond the syllabus, self study topics for each subject were verified by the auditing team which may comprise of one or two professors from other departments. The assessment record of faculty members and also lab records are verified by the auditing team.

### 2. External Academic Audit

The main objective of External Academic audit is to improve the teaching learning process of individual departments. Each department identified an external academic auditor, who will be a professor, HOD of concerned department. This external auditor visits the department to verify the teaching learning processes such as Course materials, Syllabuses, assessment records, Answer scripts of centralized internal tests, result analysis, graduation results of previous year etc. He / She has provided valuable suggestions for improvements.